

### Important!

- \* Always allow up to 30 days from the time you receive the response to allow for mail time plus claims processing.
- \* Keep a copy of all documents submitted for your records.
- \* Do not staple or tape receipts or attachments to this form.
- \* Reimbursement is not guaranteed and claims are subject to limitations, exclusions and provisions of the plan.



**STEP 1** **Card Holder/Patient Information** This section must be fully completed to ensure proper reimbursement of your claim.

### Card Holder Information

Identification Number (refer to your prescription ID card)

Group No.

Name (Last Name)

(First Name)                    (MI)

Address

Address 2

City

State   Zip

Country

### Patient Information-Use a separate claim form for each patient.

Name (Last Name)

(First Name)                   (MI)

Date of Birth     Male  Female

Phone Number

Relationship to Primary member

Member  Spouse  Child  Other \_\_\_\_\_

### Other Insurance Information

**COB (Coordination of Benefits)**

Are any of these medicines being taken for an on-the-job injury?     Yes     No

Is the medicine covered under any other group insurance?     Yes     No

If yes, is other coverage:     Primary     Secondary

If other coverage is Primary, include the explanation of benefits (EOB) with this form.

Name of Insurance Company \_\_\_\_\_ ID# \_\_\_\_\_

## Important! A signature is REQUIRED

### NOTICE

Any person who knowingly and with intent to defraud, injure, or deceive any insurance company, submits a claim or application containing any materially false, deceptive, incomplete or misleading information pertaining to such claim may be committing a fraudulent insurance act which is a crime and may subject such person to criminal or civil penalties, including fines, denial of benefits, and/or imprisonment. I certify that I (or my eligible dependent) have received the medicine described herein. I certify that I have read and understood this form, and that all the information entered on this form is true and correct.

Date

\_\_\_\_\_  
Signature of Plan Participant

**STEP 2****Submission Requirements:**

You **MUST** include all original “pharmacy” receipts in order for your claim to process. “Cash register” receipts will **only** be accepted for diabetic supplies. The minimum information that must be included on your pharmacy receipts is listed below:

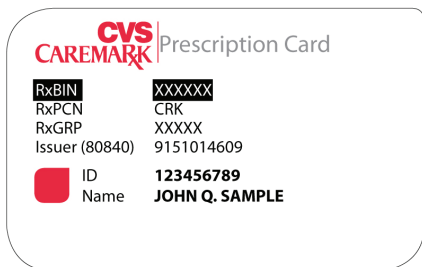
- Patient Name
- Prescription Number
- Medicine NDC number
- Date of Fill
- Metric Quantity
- Total Charge
- Days Supply for your prescription (you need to ask your pharmacist for this “Day Supply” information)
- Pharmacy Name and Address or Pharmacy NABP Number

If the Prescribing Physician’s NPI (National Provider Identification) number is available, please provide: \_\_\_\_\_

If this is from a foreign country, please fill in below:

Country: \_\_\_\_\_ Currency: \_\_\_\_\_ Amount: \_\_\_\_\_

Additional Comments

**STEP 3****Mailing Instructions:**

The RXBIN # is located on front of your CVS Caremark Prescription ID card. Please see highlighted area to the left for reference. Match your RXBIN # to the addresses below.

**RXBIN # 004336 , 012114 or if you are unable to locate your bin # mail to:**

CVS Caremark  
P.O. Box 52136  
Phoenix, Arizona 85072-2136

**Arizona:** For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

**California:** For your protection, California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

**Pennsylvania:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**DC: WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**IMPORTANT REMINDER**

**To avoid having to submit a paper claim form:**

- Always have your card available at time of purchase.
- Always use pharmacies within your network.
- Use medication from your formulary list.
- If problems are encountered at the pharmacy, call the number on the back of your card.